



DEPARTMENT OF THE NAVY

OFFICE OF CIVILIAN HUMAN RESOURCES
NEBRASKA AVENUE COMPLEX
321 SOMERS COURT NW SUITE 40103
WASHINGTON, DC 20393-5441

DEC 10 2003

MEMORANDUM FOR DISTRIBUTION

Subj: NATIONAL SECURITY MANAGEMENT COURSE

Encl: (1) Course Description

Enclosure (1) describes the National Security Management Course (NSMC) offered by Syracuse University. The NSMC, designed for Senior Officials in National Security at the rank of colonel/captain (USN)/GM-15, is a 6-week residential course of instruction. The NSMC is intended to give senior Department of Defense (DoD) leaders and managers an understanding of the factors and forces that shape national security strategy and policy. This program seeks to improve the management and leadership skills necessary to successfully influence the various processes within the DoD.

Tuition, meals, and lodging are prepaid, however, sponsoring commands and activities are responsible for travel and per diem. This program is open to both civilian and military personnel. The Department of the Navy (DON) is allocated 12 spaces.

Participants for the NSMC should be selected based on the following criteria: previous training, ability to apply concepts on the job, personal needs and the anticipated benefit to the organization.

Addresses are requested to:


- a. Identify a point of contact.
- b. Widely publicize this program throughout your commands and subordinate activities.
- c. Assist in the processing of nomination packages
- d. Nominations for the National Security Management Course, March 21-April 30, 2004 are now being accepted on-line at <https://www.nss.edu/registration.htm>. Individuals interested in being considered for the 2004 National Security Management Course must obtain organizational approval from their commands and activities before completing the on-line registration.
- e. A copy of the nomination package must be forwarded via the chain of command to the Office of Civilian Human Resources, Executive Personnel and Leadership Development Division, Code 013.

f. Nomination packages may be mailed or sent electronically to:

OFFICE OF CIVILIAN HUMAN RESOURCES (OCHR)
CODE 013
NEBRASKA AVENUE COMPLEX
321 SOMERS COURT NW SUITE 40101
WASHINGTON DC 20393-5451
joanne.m.jones@navy.mil

Prioritized nominations must be received in OCHR, Code 013, by **11 February 2004**. OCHR, Code 13 will coordinate the final screening and forward military and civilian nominees to DoD.

Your support for the NSMC is appreciated. The course has received excellent evaluations in the past. Because the course is prepaid we are anxious to ensure DON utilizes all allocated spaces. If you or your staff has questions regarding this program, the point of contact is Ms. Joanne Jones, Executive Personnel and Leadership Development Division, OCHR, 013. She may be reached on commercial (202) 764-0639.



RODNEY E. MARKHAM
Director, Executive Personnel and
Leadership Development Division

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NATIONAL SECURITY MANAGEMENT COURSE

March 21 – April 30, 2004

The National Security Management Course for senior officials in national security is a six-week resident course conducted for DoD at the Maxwell School of Syracuse University. The course objectives are to:

- examine current issues that impact national security,
- explore the national security decision making process,
- consider the fundamental framework of national security policy and strategy, and
- discuss the range of external factors that will affect the national security management agenda.

The program involves the interplay of policy and process in the complex defense environment. Participants can expect a thorough treatment of the strategy context and underpinning of national security policy within the American democratic framework, which explores the full range of challenges in the national security establishment. Over time, effective managers must master the various professional “disciplines” employed to carry out the national security agenda. The disciplines, essential to effective public management, examined during the course include:

- leadership and accountability;
- strategy and policy;
- civil-military interaction;
- congressional and media relations;
- the interagency process;
- legal and international issues;
- resource management;
- acquisition;
- human resource management; and,
- organization dynamics.